

**Minutes of the  
Regular Meeting of the Council  
Of the Town Of Castor  
Held Monday, December 9, 2013  
Council Chambers, Castor Town Hall  
Castor, Alberta**

The meeting was called to order at 7:00 p.m. by Mayor Garry DeVloo.

**Councillors in Attendance:**

Lonny Nelner, Brenda Wismer, Travis Ryan, Tony Nichols, Rod Zinger, and Richard Elhard.

**Also in Attendance:**

Sandi Jackson – C.A.O.  
Stan Boettcher – Town Foreman  
Landin Chambers – Q-14 Reporter  
Katie Davis – ECA Review  
Shawna James – Assist. Rec. Director/Admin. Assist.

**Agenda:**

**259/13 MOTION:** Councillor Nichols that the agenda be approved with the addition of wages to new business.

CARRIED

**Delegations/Interviews:**

**Minutes:**

Council reviewed the minutes of the November 25, 2013 regular Meeting of Council.

**260 /13 MOTION:** Councillor Zinger that the Minutes of the November 25, 2013 Regular Meeting of Council be approved.

CARRIED

**Accounts:**

The List of Accounts was presented to Council for payment.

*Councillor Nelner declared an interest in Account number 16666 payable to That's My Specialty.*

**261/13 MOTION:** Councillor Elhard that Account numbers 16508 to 16544 excluding account 16666 payable to That's My Specialty be approved for payment and that the list of Accounts be marked Schedule "A" and attached to these minutes of Council.

CARRIED .

**262/13 MOTION:** Councillor Nichols that account Number 16666 be approved for payment.

CARRIED

*Councillor Nelner did not participate in any discussion concerning this account.*

**Cash Statement:** The Cash Statement for the period ending November 30, 2013 was presented to Council. Cash flow continues to stay on par.

**263/13 MOTION:** Councillor Zinger that the Cash Statement for the month ending November 30, 2013 be approved as presented.

CARRIED

**Budget:** A comparative budget was presented to Council. The revenues and expenditures continue to be on track. We have approximately \$188,500.00 of capital and operational grant money to be spent. We may reserve funds at this point for fire to purchase BA's in 2014 as we did not purchase them as budgeted this year. It would also be prudent to reserve funds for future purchases in the garbage and gas systems.

**264/13 MOTION:** Councillor Nelner to accept the comparative budget as information.

CARRIED

**265/13 MOTION:** Councillor Elhard to reserve \$25,000.00 from the fire system, \$10,000.00 from the garbage system, and \$20,000.00 from the gas system for future purchases.

CARRIED

Gas and Water Reconciliations: The CAO presented Council with the gas and water reconciliations to October 31. The gas system is in excellent shape – our losses are now down to .87% at the end of October which is excellent. The water losses increased considerably during the month of October.

**Correspondence:** No Correspondence.

**Old Business:**

Multi Year Capital Plan: The C.A.O. presented Council with the updated Multi Year Capital Plan. Council reviewed the plan.

**266/13 MOTION:** Councillor Zinger that the 2014 Multi Year Capital Plan be approved as presented.

CARRIED

**New Business:**

*Shawna James entered the meeting at 7:20pm*

Recreation Board Report: Mayor DeVloo called upon Councillor Elhard to give the Recreation Report.

- Community Spirit grant was received.
- Skate a thon cancelled today.
- 50/50 tickets on sale now.
- Arena rental was approved.

- Will be asking for quotes on arena cameras, there was also discussion on incorporating swimming pool cameras so that they can be viewed at the Town office.
- The assistant Recreation Director informed Council that repairs need to be made to the mechanical room at the swimming pool. A cost to upgrade the pool filter system has been obtained for \$61,900.00. Recreation Board is recommending that the work be completed. Grant funding will be applied for.

**267/13 MOTION:** Councillor Elhard that the Town Contact the County of Paintearth concerning grant funding before a final decision is made.

CARRIED

*The assistant recreation director left the meeting at 7:50*

Temporary Budget:

The Town of Castor is required to adopt a budget for 2014 prior to year ending December 31, 2013.

**268/13 MOTION:** Councillor Zinger that the Town of Castor use the 2013 Budget as a preliminary budget for 2014.

CARRIED

ByLaw 1028 – Accounts  
Receivable Int. Rates:

A By Law for the purpose of applying 2% per month interest to accounts receivable was presented to Council.

**269/13 MOTION:** Councillor Nichols that ByLaw Number 1028 be Introduced and Read a First Time this 9<sup>th</sup> Day of December, 2013.

CARRIED

**270/13 MOTION:** Councillor Elhard that ByLaw Number 1028 be Read a Second time this 9<sup>th</sup> Day of December, 2013.

CARRIED

**271/13 MOTION:** Councillor Nelner that ByLaw Number 1028 be given a Third Reading at this Regular Meeting of Council.

CARRIED UNANIMOUSLY

**272/13 MOTION:** Councillor Zinger that By Law Number 1028 be Read a Third Time and Finally Passed this 9<sup>th</sup> Day of December, 2013.

CARRIED UNANIMOUSLY

ByLaw 1029 – Disposing  
Of a Portion of an MR:

The C.A.O. Brought ByLaw 1029 to Council. This is a ByLaw to dispose of a portion of an Municipal Reserve.

**273/13 MOTION:** Councillor Nichols that ByLaw Number 1029 be introduced and read a first time a this 9<sup>th</sup> day of December, 2013.

CARRIED

The C.A.O. reported that letters to the surrounding land owners will be sent out and a sign will be placed at the lot notifying of the Public Hearing. The Public Hearing will be held on January 13, 2014 at 6:45pm.

911 Call Centre:

Councillor Nichols brought a request was received from the 911 call center asking for a motion to support a grant application to enhance our regional safety net, dispatch, and 911 systems.

**274/13 MOTION:** Councillor Nichols to support a Grant application submitted by the MD of Wainwright to the Regional Collaboration Program fund to enhance our regional safety net, dispatch, and 911 systems.

CARRIED

*Landin Chambers and Katie Davis left the meeting at 8:15pm.*

Weseen Subdivision/  
Employees

Council was presented with an update on the Weseen subdivision and Employee update. Both issues will be discussed at an in camera session.

**275/13 MOTION:** Councillor Elhard to go to an in camera session to discuss the progress on the Weseen Subdivision and the employee update.

CARRIED

*Council went to an in camera session at 8:20pm.*

**276/13 MOTION:** Councillor to come out of an in camera session.

CARRIED

*Council came out of the in camera session at 8:50pm*

**277/13 MOTION:** Councillor Zinger moved to move the C.A.O.'s wage to level three on the salary grid.

CARRIED

**278/13 MOTION:** Councillor Elhard to direct our legal counsel to contact the Weseens and inform them that the Town wishes to follow the engineered roadway plan as it was set out originally for the roadways in the subdivision.

CARRIED

**Committee Reports:**

Councillor Nelner:

- Commented that the Town crew is doing a great job of keeping the snow removed.
- Mayor DeVloo voiced that the Town appreciates the job the fire dept. is doing.

Councillor Nichols:

- Attended a 911 meeting in Wainwright. New dispatching for the Ambulance service is as follows: south of river dispatched out of Calgary, north of the river dispatched out of Edmonton. They are seeing a few issues. Requisition will be in the neighborhood of \$4.90/capita for the 2014 year.

Councillor Zinger:

- Attended a SMRWSC meeting . Big valley connected and Donalda should be completed in February or March. SMRWSC may need to borrow funds to cover late payments by the Provincial Government.

Councillor Elhard:

- Felt our Fire department members should be acknowledged for the great job they are doing.

Foreman:

- Heat is now hooked up in the new shop.
- Dozer is on the grader.
- Wired a few more lights in the parts room.
- Blew out the cemetery roads.
- Continues to clean up roads/airport/hall.
- Robert has taken holidays.
- Arjan still has holidays to take.
- Repairing equipment.
- Having a few issues at the main sewer lift station. By 2015 the meter may have to be changed out or calibrated.
- Brett is working on his class 3 license.
- Foreman is currently working on the year end paperwork.
- Doing prep work for the budget – getting numbers.
- Ordered more rock for the streets.
- Is having a few issues with cars parked on the streets when they are trying to plow.
- Councillor Nichols commented that an improvement has been made on the ice conditions at the intersection of Highway 12 and 45<sup>th</sup> Street.
- Mayor DeVloo thanked the Foreman for making the decisions with his retirement to allow the Town to look for an early replacement.

C.A.O.:

- December 13 from 1:00pm to 4:00pm is our open house in the Council Chambers.

- We are currently working on the 2014 operational budget. Will try to have a draft ready for the next Council meeting.
- The roofs on the doctor's house and the water plant will be covered by insurance and the cost of re-shingling will be paid by the insurance company. The sky lights on the Elks recreation building were damaged by hail and will also be covered.
- The Gun Club is asking that the lease be renewed for a 10 year period for Casino purposes and for the purchase of ammunition.

**279/13 MOTION:** Councillor Elhard that the lease with the gun club be extended to a ten year period.

CARRIED

Mayor DeVloo:

- Family Care Clinic will be held Thursday, December 12.
- No date has been received for a joint meeting with the County, Town of Coronation, and Village of Halkirk.
- Councillor Nichols thanked Mayor DeVloo for his clarification as to the relationship between the Town and the Ag. Society.

Adjournment:

**280/13 MOTION:** Councilor Elhard that the meeting be adjourned.

CARRIED

The meeting adjourned at 9:32p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER