

**Minutes of the  
Regular Meeting of the Council  
Of the Town Of Castor  
Held Monday, February 9, 2015  
Council Chambers, Castor Town Hall  
Castor, Alberta**

The meeting was called to order at 7:00 p.m. by Mayor Garry DeVloo.

**Councillors in Attendance:**

Lonny Nelner, Brenda Wismer, Travis Ryan, Tony Nichols, Rod Zinger, Richard Elhard.

**Also in Attendance:**

Sandi Jackson – C.A.O.  
Arjan Van Heinen – Public Works Foreman  
Jenna Witherow – Q-14 Radio  
Joel van der Veen - Castor Advance

**Agenda:**

**030/15 MOTION:** Councillor Nichols that the agenda be approved with an addition.

CARRIED

**Delegations/Interviews:**

**Minutes:**

Council reviewed the minutes of the January 26, 2015 regular Meeting of Council.

**031/15 MOTION:** Councillor Elhard that the Minutes of the January 26, 2015 Regular meeting of Council be approved.

CARRIED

**Accounts:**

The Lists of Accounts were presented to Council for payment.

There was a short discussion on cheque number 18334 to East Central 911 Call Answer Society for the Town's requisition, which then spurred a conversation about the fire radios. Nothing has been done with the radios, nor has the C.A.O. heard from Mr. McPhee in the last two weeks. It was suggested that a committee should investigate the 911 system out of Red Deer.

**032/15 MOTION:** Councillor Zinger that the Town of Castor send a committee to the Red Deer 911 call centre to check out their system.

CARRIED

*Councillor Nelner declared an interest in Account number 18349 payable to That's My Specialty.*

**033/15 MOTION:** Councillor Zinger that Account numbers 18314 to 18351 excluding account 18349 payable to That's My Specialty be approved for payment and that the list of Accounts be marked Schedule "A" and attached to these minutes of Council.  
CARRIED

**034/15 MOTION:** Councillor Elhard that Account number 18349 be approved for payment.

CARRIED

*Councillor Nelner did not participate in any discussion concerning this account.*

**Cash Statement:**

Council was presented with the Cash Statements for the months ending December 31, 2014 and January 31, 2015. The Town ended the year in a reasonable position, cash wise. We hope to make it through 2015 without accessing our operating loan. As of the end of January, however, the day to day operating cash is tight.

**035/15 MOTION:** Councillor Nelner that the Cash Statement for the month ending December 31, 2014 be approved as presented.

CARRIED

**036/15 MOTION:** Councillor Nichols that the Cash Statement for the month ending January 31, 2015 be approved as presented.

CARRIED

**Budget Comparison:**

The C.A.O. presented the Budget Comparison for the month ending December 31, 2015. Nearly all the purchases have been finalized for 2014. The MSI Operating grant for the Conceptual plan will carry over approximately \$31,560 into 2015.

**037/15 MOTION:** Councillor Nelner that the budget comparison be accepted as information.

CARRIED

**Correspondence:**

Minister of Transportation: A letter was received from the Federal Minister of Transport in response to Council's letter concerning the future of our Post Office. They explain their Five-Point Action Plan to return Canada Post to financial self-sustainability by 2019.

Federation of Alberta  
Gas Co-ops:

Council was shown the 50<sup>th</sup> Anniversary video "A Story of Gas Co-ops". The short video is a celebration of everyone

that has been involved in Alberta's gas co-ops and Member Utilities.

**Old Business:**

Tree Program Update: The C.A.O. showed illustrations of an American Elm and a Linden tree that will be placed on the boulevards this year. Two boulevards will be replanted, up to 40 stumps removed and another two blocks of trees removed this year as per our tree program.

**New Business:**

2015 Assessment: Council was given the 2015 Assessment Summary for information. We will see a very small increase over last year.

Safety Policy SF-013: Safety Policy SF-013 was presented to Council for approval.

**038/15 MOTION:** Councillor Zinger that safety Policy SF-013 be approved as presented.

CARRIED

Arena & Pool Policy Handbooks:

The Arena and Swimming Pool Policy Handbooks have updated and were presented to Council for approval. Council will take the policies and consider them for the next meeting of Council.

C.A.O. Goal – 2015:

Council had requested that the C.A.O. choose a goal to complete for 2015. The chosen goal is to Re-vamp and update all the Town's job descriptions. This is an area that has seen changes over the past few years but the updating of the descriptions has not been completed.

County Water Line:

The Foreman, Gas Supervisor, and the C.A.O. met with representative from the County of Paintearth to discuss the responsibility in maintenance in regards to the water line that runs to the County shop. It was agreed that the Town would be responsible for the 4" and the 2" lines and the County would maintain the service lines to the buildings. The County offered to assist in repairing the hydrant in the shop yard and to help whenever possible with a water leak or repair. The C.A.O. will draw up a Memorandum of Agreement.

**Committee Report**

Councillor Nichols:

- Attended the RCMP Regimental Ball, 225 tickets were sold. The event went over very well.

Councillor Elhard:

- Attended an assisted living meeting – new flooring should now be installed.
- Attended the regimental ball, the event was well attended, congratulated Councillor Nichols on his part in the evening.

Foreman:

- The Town Crew trimmed a lot of trees, with the main focus on the elms.
- Started work on the showers at the golf course.
- Started work on the Zamboni room at the arena.
- Snow removal has been ongoing.

- Alleys were icy so the crew applied a heavy load of gravel.
- Checked the fence at the end of the airport runway. 100 meters from runway will not interfere with the air traffic. A letter will be sent to Mr. Wiart letting him know where to place the fence.

C.A.O.:

- Hired Robert Serediuk for the Arena/Golf Course position. He will start March 1, 2015 so that Leo can mentor him with the arena shut down and the Golf Course during the summer. He and Leo will also work at the cemetery this summer.
- Shawna applied for two grants through Alberta recycling – one for 2 lengths of sidewalk overlay and one for the overlay on the pool deck. We received both and will need to use out 2015 Gas Tax Fund Grant to cover our half.
- Donna and I met with John Lamb from Alberta Emergency Management. Discussed our emergency plan, contact information, AEA Session, and the yearly meeting with partners.
- Billie attended the WCB information course last week and is scheduled to take safety officer training next week.
- Received the Terms and Conditions letter of Offer from CP Rail.

Mayor DeVloo:

- Attended a PEPS meeting on Jan. 28. PEPS will sponsor the global petroleum show again this year.
- PEPS will donate \$500.00 to each rodeo in the County.
- Regional information packets have been put together.
- PEPS will sponsor two scholarships, one for a Coronation grade 12 student and one for a Castor grade 12 student again this year.
- Tourist booth has been moved to crowfoot crossing. A student will be hired to man it.
- Attended a landfill meeting, the board agreed to tighten the parameters on the grant.

Adjournment:

**039/15 MOTION:** Councilor Wismer that the meeting be adjourned.

CARRIED

The meeting adjourned at 8:02pm

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER