

**Minutes of the
Regular Meeting of the Council
Of the Town Of Castor
Held Monday, June 27, 2016
Council Chambers, Castor Town Hall
Castor, Alberta**

The meeting was called to order at 7:00 p.m. by Mayor Garry DeVloo.

Councillors in Attendance:

Lonny Nelner, Brenda Wismer, Tony Nichols, Rod Zinger, and Richard Elhard.

Absent:

Travis Ryan

Also in Attendance:

Sandi Jackson – C.A.O.
Arjan Van Heinen – Public Works Foreman
Moush John – Castor Advance
Dane Jackson – Lone Wolf Aerial

Agenda:

148/16 MOTION: Councillor Zinger that the agenda be approved with additions.

CARRIED

Delegations/Interview:

Dane Jackson is requesting permission to fly a drone within the Town limits. He gave Council a short presentation of his work.

149/16 MOTION: Councillor Nichols that Lone Wolf Aerial be allowed to fly a drone within the Town limits.

CARRIED

Dane Jackson left the meeting at 7:18pm.

Moush John entered the meeting at 7:19pm.

Minutes:

Council reviewed the minutes of the June 13, 2016 regular Meeting of Council.

150/16 MOTION: Councillor Elhard that the Minutes of the June 13, 2016 Regular meeting of Council be approved.

CARRIED

Accounts:

The Lists of Accounts were presented to Council for payment.

Councillor Nelner declared an interest in Account number 20253 payable to That's My Specialty.

151/16 MOTION: Councillor Nelner that Account numbers 20216 to 20258 with the exception of account number 20253 payable to That's My Specialty be approved for payment and that the list of Accounts be marked Schedule "A" and attached to these minutes of Council.

CARRIED

152/16 MOTION: Councillor Nichols that Account number 20253 be approved for payment.

CARRIED

Councillor Nelner did not participate in any discussion concerning this account.

Water and Gas Reconciliation:

The water and gas reconciliations to May 31, 2016 were presented to Council. The water system loss was up significantly in May. The gas system loss was up slightly as well.

153/16 MOTION: Councillor Elhard that the water and gas comparisons be accepted as information.

CARRIED

Correspondence:

Positive Ticketing: Correspondence was received from Sargent Darcy McGunigal asking if Castor would be interested in the Positive Ticketing Program. The C.A.O. informed Council that the FCSS has already supported the program on behalf of the Town, FCSS, Victims Services, and the RCMP.

Old Business:

Town Survey: The C.A.O. brought a first draft of a Town Survey for Council to review. After a review and a few changes, Council felt the survey could be sent out.

Trans Canada Update: TransCanada has completed their line check. No outage problems were experienced by the Town. The Town staff, very diligently, handled the situation.

Sewer Insurance Claim: After the insurance company ruled that the Town did it's due diligence in a sewer claim, the residents have filed a civil claim against the Town for costs. Our insurance company is handling the issue on our behalf.

Safety Policies: The C.A.O. brought the safety policies, with minor changes, back to Council for approval.

154/16 MOTION: Councillor Zinger that the Safety policies be approved as presented.

CARRIED

New Business:

Utility Account Interest: A resident has requested that Council waive interest on their utility account – this request comes due to extenuating circumstances.

155/16 MOTION: Councillor that the utility penalty in the amount of \$40.35 for account #50507.001 and \$185.55 for account #50622.001 not be waived.

CARRIED

Speed Limit: After discussion during the last safety meeting, Town staff suggested that, for safety reasons, Council needs to look at reducing the speed limit within the Town of Castor to 30 km/hr.

Council felt that changing the speed limit may not be the answer but that the employees should block off a larger area when working on the street or boulevard to ensure the safety of our staff.

Rodeo Parade: The Rodeo committee is finding it difficult to recruit volunteers and would like the Town of Castor to consider looking after the Rodeo Parade.

Currently the Town staff does a considerable amount of the work in preparation for the parade. Council would like to have the Rodeo Committee come to Council and make a presentation.

Playground Equipment: The Castor Elks have purchased new equipment for the Elks Playground and would like approval to install it. Cost of insurance to the Town of Castor would be approximately \$20.00/yr. and would become a part of our fixed assets.

156/16 MOTION: Councillor Elhard that the Town of Castor approve the installation of playground equipment by the Castor Elks Club.

CARRIED

ASSET Management: In an attempt to improve the quality of asset management in Canadian municipalities, the Government of Alberta has recently developed a new approach where a written plan respecting anticipated capital property additions over a period of at least the next five financial years be compiled. ISL Engineering has approached the CAO to consider using some in-kind work from them with this plan.

157/16 MOTION: Councillor Nichols that the Town of Castor work with ISL Engineering on our ASSET management plan.

CARRIED

Ambulance Bay: Councillor Elhard has been approached to install a washer and dryer in the bay. A cost share with the Ambulance Association is a consideration. It was also brought up that

there is a contract with the hospital to do laundry for the ambulance attendants.

Councillor Elhard will take this to the next meeting. The C.A.O. will obtain prices to install the washer and dryer.

Committee Reports

Councillor Wismer:

- Attended a PEPS meeting – discussed the erosion at Berma Park.
- Attended a Lodge meeting - they received the draft copy of the needs assessment.
- Attended an FCSS meeting – the Board approved the positive ticketing.

Councillor Zinger:

- SMRWS would like to know what municipalities are planning to pay out phase 2 & 3.

158/16 MOTION: Councillor Zinger that the Town of Castor not pay out phases 2 & 3.

CARRIED

Foreman:

- Complimented crew on a good job of road repairs.
- The crew worked on west RMO, preparing for a new shack.
- Hydrovac is back – cost was just over \$15,000.00.
- It appears there may be a water leak at the Boettcher service. The crew is investigating.

C.A.O.:

- A letter was sent to Mr. Cousineau concerning the donation of land for a park but no response has been received.
- Contacted PRWM about a possible pit at the landfill for the disposal of diseased trees.
- The Dam/Dike license has finally been completed and is good until 2041.
- SCF review was favorable for the Town.
- Alberta Environment is asking for an update with respect to the timelines for when the remaining required delineation and groundwater monitoring will be completed on both the north and south sides of the old Home Hardware property. Will be bringing one to the next meeting for Council's approval.
- 500 tulips have been ordered for the cemetery to commemorate Canada's 150th birthday in 2017.

Mayor DeVloo:

- Discussed the Assisted Living Needs Assessment with Council. It was noted that some data was old.
- Informed Council which applications were given funding from PRWM grants.
- PEPS – the director will be visiting businesses in the near future. There was also discussion on a fishing derby at Coronation, Castor, and Huber Dam for 2017.

In Camera Session:

No in camera session was necessary.

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- Chicken Bylaw: Council received some negative responses concerning the chicken bylaw. A “No Farm Animal Bylaw” was suggested. The C.A.O. will look into this.
- August Meeting: With staff holidays, there will only be one Council meeting in August on the 15th.
- Adjournment:** **159/16 MOTION:** Councilor Wismer that the meeting be adjourned.

CARRIED

The meeting adjourned at 8:48pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER